

TRANSFER CERTIFICATE

Sr. No: XX

Admission No.: SJ-XX

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|--|---|---|
| 1. Name of pupil | : | XXXXXXXXXXXXXX |
| 2. Mother's Name | : | XXXXXXXXXXXXXX |
| 3. Father's/Guardian's Name | : | XXXXXXXXXXXXXX |
| 4. Nationality | : | INDIAN |
| 5. Whether the candidate belongs to SC/ST/OBC Category | : | XX |
| 6. Date of admission in the school with class | : | XXXXXXXX (Class- XXXXXX) |
| 7. Date of birth (in Christian Era) according to Admission Register (in figures and words) | : | XXXXXXXX (In Figures) XXXXXXXXXXXXX (In Words) |
| 8. Class in which pupil last studied | : | XX TH XXXXX |
| 9. School/Board Annual examination last taken with result | : | XXXXXXXX (PASS/FAIL) |
| 10. Whether failed, if so once/twice in the same class | : | XX |
| 11. Subject Studied | : | XXXXXX, XXXXXX, XXXXXXXX
XXXXXX, XXXXXX |
| 12. Whether qualified for promotion to the next higher class | : | -YES/NO- |
| 13. If so, to which class (in figure and words) | : | XX (In Figures) XXXXX (In Words) |
| 14. Month up to which the pupil has paid school dues | : | XXXXX, XXXX |
| 15. Any fee concession availed of (if so, the nature of such concession) | : | XX |
| 16. Total No. of working days | : | XXX |
| 17. Total No. of presence on working days | : | XXX |
| 18. Whether NCC Cadet/Boy Scout/Girl Guide (details may be given) | : | XX |
| 19. Games played or extra-curricular activities in which the pupil usually took part (mention achievement level therein) | : | XX |
| 20. General conduct | : | XXXXXXXXXXXXXX |
| 21. Date of Application for Certificate | : | XX/XX/XXXX |
| 22. Date of Issue of Certificate | : | XX/XX/XXXX |
| 23. Reasons for leaving the school | : | XXXXXXXXXXXXXX |
| 24. Any other remarks | : | XX |

SIGNATURE OF CLASS TEACHER

CHECKED BY
(Office Executive)

SEAL AND SIGNATURE OF PRINCIPAL